

VILLAGE OF WEYERHAEUSER
Municipal Utilities/Public Works

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This institution is an equal provider and employer

MEETING MINUTES January 10, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Erv Murray, Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel, and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Updated waste water treatment facility plan. A reduction in cell size will reduce wetland environmental impact. Erv signed Notice of Intent for Water Quality Trading to be filed with DNR. Kris signed Notice of Intent for General Permit to be filed with DNR.

Paul will order a different truck box, bigger sander, and "v" plow with new truck at a \$1700 increase in the overall price. Approved by Tom, 2nd by Erv, motion carried.

Beth Poznikowich signed nomination papers for Spring Election April, 3, 2018 for Village Trustee.

Displaying Fair Housing poster at the Post Office, Village Hall, and Barney's as part of the CDBG grant requirements. Looking at previous studies that have been done to exam the current housing opportunities in the village to see if they will fit the CDBG grant requirements.

A donation of \$100 to the 2018 Rusk County Junior Fair approved by Tom, 2nd by Beth, motion carried.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich

7:25pm Meeting adjourned.

MEETING MINUTES February 14, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by Tom Bush. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder, and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Environmental study states that trees cannot be cut down between June 1st and August 15th to protect nesting of Northern Long Eared Bats. Chemical testing of water was done. Waiting for results to see how much chemical is needed for water quality trading.

Xcel Energy has sent notification that they are not allowing any decorations on the distribution poles in town. An alternative site for Christmas decorations and banners will have to be found.

Donate rental of park for Pork in the Park Funder Raiser event; Tom, Beth 2nd, motion carried.

Adoption of 2018 Weyerhaeuser Municipal Water Utility Annual Budget; Tom, Beth 2nd, motion carried.

Review of 3% increase in Water Volume Charge; Beth, Tom 2nd, motion carried.

Approval of financial statement and master copy of bills signed by: Tom Bush, and Beth Poznikowich

7:40 pm Meeting adjourned.

MEETING MINUTES March 14, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Erv Murray, Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Approval of hiring of the Rusk County Highway Department for tree/brush clearing at WWTF; Erv, Beth 2nd, motion carried. The county will survey and cut all trees and brush to stack on edge of facility for removal.

Approval of bid from Rusk Thompson Excavating for removal and disposal of Poznikowich house; Beth, Tom 2nd, motion carried.

Approval of 3% increase in water rates with PSC and \$1.50 increase in refuse rate, effective July, 1, 2018; Tom, Beth 2nd, motion carried. Per phone conversation Monday March 19, 2018.

Discussion about having Spring Cleaning postponed until next meeting. Discussed having separate brush clean up in May or June, similar to what was done in the fall.

Donate rental of park for St. Peter Paul Men's Lodge Fund Raiser event; Tom, Beth 2nd, motion carried.

Board of Review will be held June 14th, 2018, with regular board meeting to follow.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich

7:50 pm Meeting adjourned.

MEETING MINUTES April 11, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by Trustee Tom Bush. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Clearing of the land by Rusk County Highway Department has started and should be done next week, weather permitting. Presented plans for force main replacement, as well as Washburn Avenue surface improvements project proposals.

Russ Thompson has not been able to start demolition of Poznikowich house due to road bans.

Bass Lake Beach will be groomed once weather permits, sharing cost with Town of Strickland.

Spring Cleanup: Curbside pickup will be Friday May 4th, 2018. Discussed having separate Electronics and Appliance Collection Day clean up in May or June for one week only.

Public Endorsement of Fair Housing Principles 2018 was read by Tom Bush at the regular board meeting before all those in attendance. The sections read aloud included the Overview, Coverage, Prohibited Discrimination, and Limited English Proficiency. These principles were then posted at the Village Hall, Weyerhaeuser Post Office, and Barney's grocery store.

Donate rental of park for Booster Days Fund Raiser event; Tom, Beth 2nd, motion carried.

Board of Review: Open Book Wednesday June 6th 2018, 11:00am - 1:00pm; Board of Review Thursday June 14th 2018 5:00pm - 7:00pm; Regular board meeting to follow.

Approval of financial statement and master copy of bills signed by: Tom Bush, and Beth Poznikowich

8:00pm Meeting adjourned.

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MEETING MINUTES May 9, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by Trustee Erv Murray. Attendance: Erv Murray, Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Took soil samples from Bonczyk Soft Maple Valley Farm, Inc to test for phosphorous levels; waiting for results. Larry will work with Mr. Bonczyk for purchase of cover crop for seeding of fields for water quality credits. Payment of cover crop and seeding of Bonczyk farm fields for water quality trading; Erv, Beth 2nd, motion carried. Larry is also working with Rural Development to create Right-of-Way maps for the wastewater facility.

Russ Thompson completed demolition of Poznikowich residence. The Village is accepting bids for Washburn Avenue Surface Improvements until the June 14, 2018 Board Meeting, at which time the bids will be awarded. Source Energy Services has been out sweeping streets.

Call to order for Board of Review. Motion to adjourn the 2018 BOR of the Village of Weyerhaeuser to June 14, 2018; Tom, Beth 2nd, motion carried.

Approval of Picnic Licenses for Catholic Church Holy Mens Club, Weyerhaeuser Community Club, Inc, and Pork in the Park; Tom, Beth 2nd, motion carried.

Approval of Operators Licenses for David Wierzba and Robert Warner, Beth, Tom 2nd, motion carried.

Oath of Offices were signed and issued to Beth, Paul, Kathie, and Kris.

Approval of 2018-2019 EMC Insurance Policy, accepting Injective Relief Endorsement, rejecting Auto Medical Payments Endorsement; Tom, Erv 2nd, motion carried.

Approval of Bob Burdorf bill for having sewer cleaned to be credited on his utility bill and have sump pump put in basement; Erv, Tom 2nd, motion carried.

Need a person for part time cleaning of park bathrooms/kitchen for park rental season.

Approval to pay for tuition & hotel for Kris to attend 2018 Clerks and Treasurers Institute at UWGB; Tom, Beth 2nd, motion carried.

Splitting cost of Bass Lake beach up keep with Town of Strickland again this summer.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich.

7:55pm Meeting adjourned.

MEETING MINUTES June 14, 2018 7:00 PM VILLAGE HALL

2018 Board of Review:

5:00 pm Board of Review Open

Attendance: Erv Murray-Board Member, Tom Bush-Board Member, Beth Poznikowich-Board Member, Kris Snyder-Clerk/Treasurer, Tom Hanson-Assessor.

Norm Arndt asked to have his family parcels individually assessed, with no other objections filed.

7:00 pm Board of Review Closed

Regular Board Meeting:

7:00pm meeting called to order by Trustee Erv Murray. Attendance: Erv Murray, Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: No new information on wastewater facility.

Reviewed sealed bids for Washburn Avenue Surface Improvements project. Motion by Erv to accept low bid from Russ Thompson Excavating, Beth 2nd, motion carried. Approval to have Erv sign bid contract for Village; Beth, Tom 2nd, motion carried.

Approval of Resolution 2018-2 for CMAR; Erv, Tom 2nd, motion carried. Greg passed his Groundwater Distribution Certification; board approved \$1.00/hour wage increase.

Approval of list of establishments and operators applying for liquor & cigarette licenses with several pending successful completion of responsible beverage server course; Erv, Beth 2nd, motion carried. Approval of Operator's License for Frank Bonczyk; Erv, Beth 2nd, motion carried.

Approval of request by Pork in the Park event for road closure; Beth, Tom 2nd, motion carried.

Approval of Chippewa Valley Bank for renewal of building loan; Beth, Tom 2nd, motion carried.

Approval of Resolution 2018-1 to update Job Description; Tom, Beth 2nd, motion carried.

Board set lawn mowing at \$100/lot if the village has to do it. It was also brought to the boards' attention that something needs to be done with the Fire Hall lights, as they are too bright.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich

8:10pm Meeting adjourned.

Village of Weyerhaeuser Board Meeting Minutes

July 11, 2018 6:30 PM Wednesday

Board meeting called to order by President Erv Murray.

Attendance: Erv, Tom, Beth, Kris, Paul and others in audience.

Minutes and agenda as presented were approved and minute reading waived.

Morgan and Parmley: Presented a new engineering contract which has been requested by USDA. A motion was made by Tom, 2nd by Beth and carried by voice vote to approve new contract as presented.

Larry Gotham updated Board on the farm credit acreage being looked at.

Public Works Director Paul Dachel updated Board on downtown projects and Christmas Display ideas. Noting Washburn Avenue Street project will start in July

John Huiras appeared before the Board on behalf of Booster Club and discussed various items such as Christmas display, banners for flag poles and other beautification ideas for the Village. He did provide cost figures to be reviewed by board. It was also noted the Friday night of Booster Days there will be downtown music and street will need to be blocked off. Per Board action main street will be blocked off on that Friday and the streets closures requested by the Booster Club also blocked off for the two day festivities.

Board approved curbside Fall Clean up for Friday, 10-5-2018 .

Board expressed no interest of contracting the Rusk County Health Dept to take samples from Bass Lake for testing.

Signing of Certification of Compliance for Rural Dev, USDA completed.

A motion was made by Erv, 2nd by Beth and carried by voice vote to adopt Res. 2018-3 Conflict of interest policy.

A motion was made by Tom, 2nd by Beth, and carried by voice vote to adopt Res. 2018-4 amended sewer use ordinance.

A motion was made by Tom, 2nd by Beth, and carried by voice vote to adopt Res. 2018-5 Loan resolution.

A motion was made and seconded to approve financial statement and disbursements as presented.

A motion was made and seconded to adjourn at 7:50PM

Village of Weyerhaeuser Board Meeting Minutes

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A motion was made and seconded to approve financial statement and disbursements as presented.

A motion was made and seconded to adjourn at 7:50PM

MEETING MINUTES August 8, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Continuing work on the Right of Way maps for RD, waiting on DOT.

Paul Dachel gave update on the Washburn Avenue Street project. Curb and gutter work should be started the week of August 13th. The street project should be completed by end of August.

Approval of ERS & VA plan by Tom, Beth 2nd, motion carried. Erv and Kris signed the Certification of Completion of ERS & VA for USDA-RD funding.

ADA Assessment Report completed and presented. The report states that the current Village Hall meets the handicap accessibility requirements for the Center for Independent Living. A few suggestions for improvements were to put up a van handicap sign in front of the handicap parking space, elongate the slope of the threshold ramp for improved accessibility to the door, and lower the front reception desk for better access. These are all suggestions from the report to make the Village Hall more easily accessible for persons with disabilities.

The purchase of a fire proof safe was tabled until next meeting. Paul will look into the cost of fire proof sheet rock and a fire proof door for the storage room. Kris will look into the cost of 2 fire proof safes, as well as the cost and process of electronic storage.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich

7:20pm Meeting adjourned.

MEETING MINUTES September 12, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Continuing work on the Right of Way maps for RD. Waiting on six signed utility easements from local residence before submittal to the lawyer for approval.

Paul Dachel said the Washburn Avenue Street project has been completed. Paul also suggested that the Village Board schedule a meeting with the Town of Strickland to discuss the repair/replacement of the current beach retaining wall. The current wall is wooden and leaning, so something should be done before the wall totally collapses.

ADA Assessment Correction Action Plan options were discussed. Paul is to order an additional sign for wheelchair accessibility to be placed under the current handicap parking sign. The signs will also have to be posted at the appropriate height. A small 5' x 5' asphalt ramp and pad by the office door will be priced, as well as the cost of filling the cracks in the parking lot area. The current table in the conference room is the appropriate height to provide service when needed.

New website for posting of agendas, minutes, notices, and other information as needed is:
villageofweyerhaeuser.weebly.com

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich

7:20pm Meeting adjourned.

MEETING MINUTES October 10, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder, Paul Dachel and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Approval of Right of Way maps as presented by Morgan & Parmley and signed by Larry Gotham and Erv Murray by Tom, 2nd Beth, motion carried. Larry will present bound ROW maps to lawyer and Rural Development for approval.

Approval to pay Russ Thompson Excavating for Washburn Avenue Street project by Erv, Tom 2nd, motion carried.

Approval to pay Rusk County Highway Dept. for spot repairs by Tom, Beth 2nd, motion carried.

Paul ordered an additional sign for wheelchair accessibility to be placed under the current handicap parking sign. A small 5' x 5' asphalt pad with ramp by the office door to meet ADA requirements will be done by Rusk County Highway Department.

Approval of using Morgan & Parmley to survey, plot, and map back section of Village Cemetery by Beth, Erv 2nd, motion carried.

Signed and submitted the annual WISLR local roads certification maps and documents.

Adoption of Resolution 2018-6: Sewer Operating Budget with Explanation by Tom, Beth 2nd, motion carried.

Adoption of Resolution 2018-7: Bond Resolution & Loan Request for Sewer Project Expenses by Beth, Tom 2nd, motion carried.

Approval of Picnic License for VFW & Operators License for Frank Bonczyk by Erv, Beth 2nd, motion carried.

Approval to fire proof storage room by Tom, Beth 2nd, motion carried.

Approval to spend up to \$1000 on Christmas lights/decorations for old and new Village Halls by Erv, Tom 2nd, motion carried.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich.

8:00pm Meeting adjourned.

MEETING MINUTES November 20, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Adoption of 2019 General Budget approved by Tom, Beth 2nd, motion carried.
Setting of Municipal Levy at \$95,957 approved by Tom, Beth 2nd, motion carried.

Morgan & Parmley: Started mapping of Weyerhaeuser Village Cemetery. Discussed submission of permits and acreage needed for phosphorous credits for wastewater treatment project. Still on track for starting in spring 2019 and completion by October 2019.

Paul ordered and installed the van handicap parking sign. Rusk County Highway Department completed the asphalt pad with ramp by the office door. The Town of Strickland is not interested in replacing the retaining wall at this time. They would be willing to share the cost of repairs to the steps and benches, but not until spring 2019.

Approval of Operators Licenses for Barney's Meat Market, Inc & Burdy's Sports Bar & Grill by Erv, Tom 2nd, motion carried.

Adoption of Resolution 2018-8: Resolution providing for the issuance, sale and delivery of a \$168,000 sewer system Revenue Bond Anticipation Note, series 2018a of the Village of Weyerhaeuser, Wisconsin; establishing the terms and conditions therefor; directing their execution and delivery; creating a special redemption fund therefor; and awarding the sale thereof by Tom, Beth 2nd, motion carried.

Approval for \$200 donation to Shop With a Cop program by Erv, Tom 2nd, motion carried.

Reduction in residence past utility billing was not approved.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich.

7:50pm Meeting adjourned.

MEETING MINUTES December 12, 2018 6:30 PM VILLAGE HALL

6:30pm meeting called to order by President Erv Murray. Attendance: Tom Bush, Beth Poznikowich, Kris Snyder and others in audience.

Minutes and agenda from last meeting waived, posted. Accepted and approved as presented.

Morgan & Parmley: Larry Gotham went over the final plans for the WWTF upgrades that were sent to the DNR and RD for approval. Some of the changes from the original plans involved the use of specific chemicals, modify chemical storage, and relocation of fences. Need to work on WQT agreement for DNR submittal.

Paul presented plans for Well 1 aerator upgrades. Approval of Well 1 aerator upgrade by Erv, Tom 2nd, motion carried.

Caucus date set for 6:30 pm. January 9, 2019, regular meeting to follow.

Approval of further negotiation and discussion concerning Huiras Construction, Inc invoice by Erv, Beth 2nd, motion carried.

Table of any donation to the Weyerhaeuser Area Community Club, Inc for Christmas tree lights and garland until next meeting to verify amount.

The Village received the first payment of a short-term bank loan for funds already disbursed for the WWTF sewer upgrade project.

Approval of financial statement and master copy of bills signed by: Erv Murray, Tom Bush, and Beth Poznikowich.

8:17pm Meeting adjourned.